

**NORTHWEST MISSOURI STATE UNIVERSITY
SCHEDULE OF MISCELLANEOUS FEES
FY 20-21**

EFFECTIVE DATE: BEGINNING OF FALL TRIMESTER; UNLESS OTHERWISE NOTED

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
ACT Prep Fee	100.00
Application Fee	
International Students	
International Student Application Fee for Educational Recruiters (Educational Recruiters: I20 Fever, Indo Overseas Education, SS Consultants & Investments)	50.00
Passport Photo Services	9.00
Airport Pickup and Delivery	
Scheduled Arrival & Departure days	130.00
Non-Designated Arrival & Departure Days	130.00
Archives	
Reproduction Fees	
Walk-In/Onsite copy request (per basic image**)	0.25
Walk-In/Onsite copy request (per enhanced image***)	8.00
Remote/Offsite copy request (per basic image**)	0.50
Remote/Offsite copy request (per enhanced image***)	10.00
Shipping & Handling Charge (no charge for delivery via e-mail, package rate charges based on current postal charges)	postal rate
** Basic Image - paper copy, JPEG (200 dpi), PDF b/w (multipage PDF charged per page)	
*** Enhanced Image - production quality, JPEG (>200 dpi), PDF color (multipage PDF charged per page), TIFF file, other enhancements requested by patron (cropping, etc.), any manipulations which require additional staff time and labor to produce a good image (i.e. damaged photographs, oversized items, items requiring special handling).	
Media Use Fees	
Commercial (for-profit), non-scholarly and non-University publication or display (per image use)	60.00
Athletic Department	
Athletic Tickets (Includes sales tax as applicable)	
Football	
Single Game Ticket (facility and processing fees included in single game prices)	
Football Reserved	23.00
Football Reserved - Homecoming game	25.00
Football General Admission (standing room only)	14.00
Student General Admission (K-12 & visiting school with valid ID)	10.00
Visitors Section Reserved	20.00
Northwest Student (regular session)	ID
Season Tickets	
Football Reserved - price per game	19.00
Football Facility Fee - price per game	1.00
Football Processing Fee - price per order	6.00
Football Delivery Fee - price per order	6.00
Basketball	
Single Game Ticket	
Basketball Chairback, Reserved	20.00
Basketball Railback, Reserved	15.00
Basketball General Admission	12.00
Student General Admission (K-12 & visiting school with valid ID)	7.00
Senior Citizens (Age 65+)	7.00
Northwest Student (regular session)	ID
Season Tickets - General Public	DH Price
Basketball Chairback, Reserved - price per game	14.00

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Basketball Railback, Reserved - price per game	12.00
Basketball General Admission - price per game	10.00
Basketball Processing Fee (includes Faculty Emeritus/Retired Employee; Northwest students exempt)	1.00
Basketball Delivery Fee - price per order	6.00
Season Tickets - Faculty/Staff **	DH Price
Basketball Chairback, Reserved - price per game	12.00
Basketball Railback, Reserved - price per game	10.00
Basketball General Admission - price per game	8.00
Basketball Processing Fee (includes Faculty Emeritus/Retired Employee; Northwest students exempt)	1.00
Basketball Delivery Fee - price per order	6.00
Volleyball, Soccer, Track, Baseball, Softball - General Admission	
Adult	5.00
Student (K-12 & visiting school with valid ID)	3.00
***University Affiliate: Employee, Spouse & Dependent Children; Retiree, Retiree's Spouse & Dependent Children; Student, Spouse & Dependent Children; Spouse of Deceased Retiree & Dependent Children; Retiree is defined as Emeritus Faculty or Retired Employee who is eligible for benefits under MOSERS	
Camps/Clinics and Contests	
Agriculture Contest	
Agriculture departments with unduplicated enrollment of 0-30 students	175.00
Agriculture departments with unduplicated enrollment of 31-60	275.00
Agriculture departments with unduplicated enrollment of 61+	375.00
Per Individual fee (to cover cost of specific scan cards)	7.00
Athletic and Other Camps	market driven
Career Services Fees	
Career Day Registration Fee	100.00
Late Registration	125.00
Electricity	15.00
College Fair Fee	50.00
Computing Services Department	
Printing	
Laser/page - black/white	0.10
Laser/Page - Black/white 11x17	0.20
Laser Color/page	0.25
Laser Color/page 11x17	0.50
Copy Center - Students and University Affiliates	
<i>Please contact the Mail/Copy Center x1109</i>	
Copy Center	
All copies on white paper	0.05
Cover/document	0.15
Binding & Cover/document	1.50
Color	0.25
Lamination/foot	1.25
Acetate/Special Covers	0.60
Posters	
24"	6.00
36"	7.00
42"	8.00
Dining Rates - for Bearcat Commons (no meal plan)	
Breakfast	7.90
Lunch	9.25
Friday, Faculty/Staff Lunch	6.00

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Dinner	10.40
Brunch/Premium Night	10.40
Early Childhood Center (Lunch is extra in all cases)	
Early Care & Education	
Morning Program (7:30-11:00 a.m.)	
5-day (Daily) a.m. Only Program / month	230.00
School Day Program (7:30-3:00 p.m.)	
5-day (Daily) School Day Program / month	390.00
Full-Day Program (with Extended Day) (7:30-5:30 p.m.)	
5-day (Daily) Full-Day Program / month	475.00
Childcare (on school dismissal days) and Bearcat Club Fees	
Hourly rate	3.00
Late Fee per minute (after 5:30 p.m.)	1.00
Lunch/estimate (ARAMARK Contract determines rates)	
Childcare and Pre-Kindergarten	2.45
Kindergarten and school-age	2.75
Adult	4.50
Extra Milk	0.50
Holiday/Special Adult Price - costs high for event so don't have to increase day to day costs to compensate as much	4.80
Facility Fees	
Ryland Milner Complex	
Facility Rental fees for Non-University Non-Profit Groups	
Groups outside Nodaway county or Groups charging entrance fees for profit will be charged twice the amount listed or 12% of gross, whichever is greater.	
Non-Refundable Deposit (App. to Cost - 1/2 or full day)	
	225.00
Northwest Student Recreation Center	
Full Day	450.00
Hourly	60.00
Hourly-Basketball/Volleyball Court	25.00
Hourly-Racquetball/Tennis Court	15.00
Lock-in (Partial use - up to 4 hours)	250.00
Summer Camp Facility Use (Student Recreation Center, Foster Fitness Center, Hughes Fieldhouse)	
Camper fee per day	2.00
Bearcat Stadium (football only)	1,000.00
Bearcat Stadium (track only)	500.00
Lamkin Activity Center Arena	
Full Day	1,000.00
Hourly	100.00
Lamkin Activity Center Basement	
Full Day	150.00
Hourly	20.00
Martindale Gym	
Full Day	200.00
Hourly	25.00
Dance Studio	
Full Day	100.00
Hourly	20.00
Classroom (FFC, MH, LAC)	
Full Day	125.00
Hourly	25.00
Studio Rental (FFC, MH301)	
Full Day	125.00
Hourly	25.00
Additional Charges	
University Supervisor per hr if needed during activity	12.00
University Custodian per hr if needed during activity	10.00

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Labor for set-up/tear-down, cost billed	Cost
Equipment Needs	Cost
University Events--Special Event Supervisor per hour	20.00
Performing Arts Facilities	
Charles Johnson Theater	
Stage & seating area - performance or presentation/day (Non-University)	240.00
<i>Per Hour</i> Stage & seating area - performance or presentation/day > 5 hours (University Groups)	25.00
Stage & seating area - performance or presentation/day (Local Groups)	160.00
On-duty student technician *** (all categories)	10.00
Equipment fee	Cost
Ron Houston Center for the Performing Arts	
Mary Linn Performing Arts Center:	
Stage & seating area - performance or presentation/day (Non-University)	470.00
<i>Per Hour</i> Stage & seating area - performance or presentation/day (University Groups)	35.00
Stage & seating area - performance or presentation/day (Local Groups)	265.00
Use of foyer/lobby independent of theater/day (Non-University)	50.00
Use of foyer/lobby independent of theater/day (Local Groups)	25.00
On-duty student technician *** (all categories)	10.00
Equipment fee (all categories)	Cost
Studio Theater	
Stage & seating area - performance or presentation/day (Non-University)	425.00
Stage & seating area - performance or presentation/day (University Groups)	300.00
Stage & seating area - performance or presentation/day (Local Groups)	350.00
Use of foyer/lobby independent of theater/day (Non-University)	50.00
Use of foyer/lobby independent of theater/day (Local Groups)	25.00
On-duty student technician *** (all categories)	10.00
Equipment fee (all categories)	Cost
College Park Pavilion & Shelter	
Stage & seating area - performance or presentation/day (Non-University)	300.00
<i>Per Hour</i> Stage & seating area - performance or presentation/day (University Groups)	25.00
Stage & seating area - performance or presentation/day (Local Groups)	150.00
<i>Per Hour</i> Pavilion Indoor Area \$75/hour up to 3 hours; then full-day rate of \$225	\$75/hr; \$225 daily
On-duty student technician *** (all categories)	8.65
Equipment fee (all categories)	Cost
Miscellaneous Fees (all categories)	
<i>Per Hour</i> Design Services (lighting, scenic, sound or other)	10.00
Group Classifications-	
University Groups - recognized members of the university community, university community participants	
or community service participants	
Local Groups - Nodaway County groups, local participants, or personal use	
(w/university affiliation)	
Important notes-	
***University groups are allowed a total of 5 hours per event without being charged the hourly rate. This includes rehearsal and/or planning. Technical support which is included in the rental price: Sound, up to two(2) microphones of any type and power-up of the sound system. Lighting, full-stage lighting with no color. Drapery, to include the standard hanging plot of legs, travelers and borders.	
***One(1) technician for up to five (5) hours per event. This five (5) hours includes setup and tear-down of equipment. This is per EVENT, not per day. Any requirements above this will be charged according to the above pay scale. Staffing decisions will be made solely by the Performance Facility Manager taking into account safety of the patrons and employees, protection of the facility and needs of the event or presenter (in that order).	
Facility Fees	
Northwest Kansas City - Gladstone	
Room availability will be contingent upon University scheduled activities or classes and previously received	
requests for space. All Northwest Missouri State University classroom needs will have precedent over all	
other requests for room usage.	
Business, Personal, and Non-University Business usage:	
Single Room during office hours: \$60 hourly; \$200 half day rate; then full-day rate:	350.00

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Both Rooms during office hours: \$85 hourly; \$265 half day rate; then full-day rate:	450.00
Additional: Office hours are Monday through Friday from 8:00 am to 5:00 pm. After hours are \$20/hour and require an AV Technician. AV Technician on-site rate \$25/hour, 2 hour minimum	
Exceptions/Adjusted rates: Non-Profit Organizations receive 10% discount	
Classrooms: All Academic (including labs, etc., unless otherwise noted)	
Full Day	50.00
Half Day	30.00
Hourly	10.00
Brown Hall Gymnasium	
Available only after reg. building hrs.	
(Activity area only)	100.00
Staffing fee/hour*	10.00
B.D. Owens Library Reservation Fees	
Reservation Categories:	
Internal University Groups: No Charge	
(May be required to pay on-duty Student Tech Fee & Event Set-up Costs)	
Student Organization Groups: 50% discount of established rate	
(May be required to pay on-duty Student Tech Fee & Event Set-up Costs)	
Alumni/Employee/Military: 25% discount of established rate	
(May be required to pay on-duty Student Tech Fee & Event Set-up Costs)	
Novel Grounds	\$200/hr
Cancellation fee - written notice received at least 3 months prior to event	Full Refund
Cancellation fee - written notice received less than 3 months prior to event	50% Refund
<i>Reservations available Friday and Saturday evenings after 5:30 p.m. when university in session</i>	
Student Union and Station Reservation Fees	
Reservation Categories:	
Internal Groups: No Charge - Members of the University Community or Student Org. Groups	
(May be required to pay on-duty Student Tech Fee & Event Set-up Costs)	
Alumni/Employee/Military: 25% discount of established rate	
(May be required to pay on-duty Student Tech Fee & Event Set-up Costs)	
Community Groups: 25-100% discount of established rate (University)	
(May be required to pay on-duty Student Tech Fee & Event Set-up Costs)	
Cancellation fee	25.00
Late reservation fee	25.00
J. W. Jones Union Facilities	
Ballroom - \$325/hour up to 3 hours; then full-day rate:	1,200.00
Balance due at least one week prior to event	
Ballroom cancellation fee (written notification received at least 3 months prior to event)	full refund
Ballroom cancellation fee (issued if less than 3 months from event)	50% of rate
Small Meeting Rooms - \$50/hour up to 3 hours; then full-day rate:	200.00
Large Meeting/Dining Rooms-\$100/hour up to 3 hours; then full-day rate:	400.00
The Station - (Food/Catering-see Catering Manager)	
Meeting rooms	
East Room - \$50 up to 3 hours, then full-day rate:	200.00
West Room - \$50 up to 3 hours, then full-day rate:	200.00
Center Room - \$50 up to 3 hours, then full-day rate:	200.00
All Three Rooms - \$150 up to 3 hours, then full-day rate:	550.00
Executive Room - \$50 up to 3 hours, then full-day rate:	150.00
additional setup support fee per hour	12.00
DJ Equipment rental: \$50 up to 3 hours, then full-day rate:	150.00
Portable Speaker unit rental: \$25 up to 6 hours, then full-day rate:	150.00
Exceptions:	

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Others at discretion	
<i>These fees not subject to the above reservation categories, i.e. all pay 100%</i>	
<i>Note: Event Set-up Costs/Service Fee includes set up, cleanup, staff service/technical support/AV equipment, and parking</i>	
Facility Event Set-Up	
<i>Contact Facility Services at extension x1183 for availability and pricing options</i>	
University Event Usage	
Propane Fuel Tank Refill	75.00
Finance Office Processing	
Marketplace fee (per transaction cost)	5%
International Agent Processing fee	75.00
Equipment Breakage/Damage/Loss	Cost
Student Materials (sales tax applicable)	Cost
Lab Manuals (prepared locally), Class Projects, etc. -Cost + Sales Tax	cost+sales tax
Locker Rental - Colden Hall/Trimester	10.00
Fine & Performing Arts Department	
Show Choir Festival	200.00
NAfME MS/JH Festival	
Solo	8.00
Ensemble	10.00
Jazz Festival	
Bands	250.00
Combos	200.00
Yuletide Feast Tickets	market rate
Bearcat Marching Band Flip folder and lyre (as needed)	25.00
Bearcat Marching Band Uniform	500.00
Colorguard Uniforms (as needed)	100.00
Dry Cleaning for Choir Tuxedo, Band Tuxedo, or Marching Band Uniform	cost
Replacement Costs for Concert and Marching Band Supplies	Repl. Cost
Gaunt House Events	
<i>Contact the President's Office at extension x1110 for reservation and pricing options</i>	
Graduation Fee (Includes Tassel)	
Cap & Gown Rental - Fac. & Adm. (includes sales tax)	Cost
Greek Active Member Assessment Fee - per semester fee	30.00
Horace Mann	
Grades K-6-Tuition for August through May	2,385.00
sibling discount of 10% is available to all Horace Mann families	
Grade K-6 Tuition for Summer if not enrolled Aug-May	275.00
Meals/meal - (ARAMARK Contract determines rates - estimate)	
Childcare & Prekindergarten	2.45
Kindergarten and school-age	2.75
Adult meals	4.50
Extra Milk	0.50
Holiday/Special Adult Price - costs high for event so don't have to increase day to day costs to compensate	4.80
Institutional Research	
Per hour data fee for Non-Northwest Requests (2 Hour Minimum), hourly rate charged for	labor cost
IR staff completing request	
Library	
Library Borrower Card	

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Individual without Maryville Card - 1st. Year	20.00
After first year/yr.	10.00
Faculty/Staff	Repl. Cost
Horace Mann Library Fines	
Unreturned book (after 30 days)	Repl. Cost
Parking Permit	
Returned permit - \$10 plus \$2 per week	
Replacement of Permit -Same as original	
Charge if Permit Returned: \$10 + \$2.00/week	
Faculty/Staff	
Personal Funds	
September - August	90.00
January - August	70.00
May - August	50.00
Fitness Center Members/trimester	30.00
Recreation Club Members/trimester	30.00
Other non-students not members of any campus prog./tri.	40.00
RV Parking	
Daily rate	75.00
Football Season rate	250.00
Performing Arts Tickets	
CAPS Tickets	Market
Homecoming Tickets	Market
Music Productions Tickets	Market
Music Concert Tickets	Market
Theater Tickets	Market
President's Office	
Paper Copies of Board Minutes - min/set - per statute: \$.10/page plus research and supplication fees at the hourly rate to pay for clerical staff	\$.10/page + labor
Professional Development Training	
Career Pathing	
Maryville Chamber of Commerce Member - per session	25.00
Non-Chamber Member - per session	40.00
Client Based Seminars	Market
Campus Recreation	
Foster Fitness Center & Recreation Center Memberships	
Full-Time Northwest Student	Free
Full-Time Northwest Employee/Spouse	Free
Northwest Retired Employee/Northwest Affiliate*/Northwest Employee Dependent**	
Annual	120.00
Month Pass	20.00
Day Pass	5.00
*Northwest Affiliate: Aramark staff or a Northwest contracted service provider	
**Northwest Employee Dependent 18-26 years old. All fees apply to membership type and services provided.	
Fitness Classes/Personal Training	
Group Exercise	
Block (7 weeks)	30.00
Semester	60.00
Semester (if 2 sign up)	50.00/student
Semester (if 3 sign up)	45.00/student
Semester (if 4 sign up)	40.00/student
Personal Training Pricing	
1 client	60.00/6 sessions
2 clients	60.00/8 sessions

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
3 clients	60.00/10 sessions
4 clients	60.00/12 sessions
Amenity Services	
Towel Service (per trimester)	40.00
Locker Service (per trimester)	20.00
Daily	
NOTE:	
Fitness & Recreation Center/year - Annual Memberships are one year from date of purchase	
All passes purchased are non-refundable.	
No one under 18 admitted to recreation center without Northwest ID.	
Effective June 2015, only established community members will be grandfathered membership privileges at published rates and must maintain concurrent annual membership to maintain privileges.	
Community Programs - Facilities usage (\$50 deposit/\$50 per hour)	50.00
Dance	40.00
Mozingo Outdoor Education & Recreation Area (MOERA)	
Challenge course (\$60 deposit) Team Building	
1/2 Day (3 hours)-groups	
Northwest Staff & Non-profit Groups/cost per participant (12 or more)	25.00
Corporate/for profit groups	40.00
Full Day (6 hours)	
Northwest Staff & Non-profit Groups/cost per participant (12 or more)	50.00
Corporate/for profit groups	60.00
Climbing Structures (Tower, Wall) (\$60 deposit)	
1/2 Day (3 hours)	
Northwest Staff & Non-profit Groups/cost per participant	30.00
Corporate/for profit groups	40.00
Full Day (6 hours)	
Northwest Staff & Non-profit Groups/cost per participant	50.00
Corporate/for profit groups	60.00
User Fees/Rentals (Sales tax included where applicable)	
MOERA Building Use (\$30 deposit):	
One-Half Day	50.00
Full-Day	100.00
Challenge Course/per hour per person	10.50
Archery Equipment Rental	50.00
Monthly Archery Shoot	15.00
Canoe Rental/day	20.00
Kayak Rental/day	20.00
Boat trailer (canoes/kayaks)	50.00
Field Archers Membership (annual pass) or \$3 per day	25.00
Trap/round (25 shots)	7.00
Ammo sales/box	8.00
Gun Rental/day	10.00
Rounds = 100	20.00
Paintball/airsoft equipment rental (100 rounds)	
Rounds = 100	20.00
Rounds = 300	30.00
Rounds = 500	40.00
Paintball ammo	
Rounds = 100	7.00
Rounds = 500	25.00
Rounds = 1,000	40.00
Rounds = 2,000	60.00
Shooting sport facility rental	15.00
Bike rentals	
Deposit	25.00
Per hour per bike	9.50
Per day per bike	15.00
Group rental of 6 or more bikes 1/2 day	35.00

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Group rental of 6 or more bikes full day	45.00
Transcript Fee	
Northwest Missouri Community College	5.00
Tarkio College	5.00
Photocopy fee for non-transcript documents/page (Includes Sales i.e. Course Syllabi)	0.25
Fax Fee/document (for special processing and rush service) (or cost if greater than amount listed)	7.00
Residential Life	
Room Rental-Guest Room (includes sales tax)	
Overnight guest rooms - Single	40.00
Long term/week (taxable unless contracted in advance for 30 days or more)	140.00
Long term/month (taxable unless contracted in advance for 30 days or more)	450.00
Guest Apartment - 1 bedroom (per month)	500.00
Guest Apartment - 2 bedroom (per month)	550.00
Room Rental-nightly for Camps and students/bed	
Double	
Highrises	16.00
Modified Suites	19.00
Single	
Highrises	20.00
Modified Suites	25.00
Forest Village Apartments	30.00
Storage Room (per week)	20.00
Linen Service nightly for camps (rate per person)	
Bath Set	2.00
Bed Set	4.25
Room Contract Extension - Prorated based on trimester contract price	
Room Rental-SOAR nightly	
2-person suite	25.00
4-person suite	50.00
Linen Service for SOAR (rate per person)	
Bath Set	2.00
Bed Set	4.24
Room Rental-Upward Bound Students (chrg for full program)/bed	12.00
Hotel Rate-per room (non-contract individual, per room)	25.00
Sorority Chapter/Storage Room Fee (per year)	300.00
Hall Desk Fees	
Ping Pong Balls	Replacement
Envelops/ea.	0.10
Broken Equipment	Replacement
Declining Balance Increments	25.00
sales tax added if not on a meal plan:	
Meals (Contact ARAMARK for any not listed)	
Rodeo Arena	
Horse Run/Stall Rental (run stalls 17-22) - per Trimester rate	500.00
Horse Stall Rental (stalls 1-16) - per Trimester rate	400.00
<i>Fall Trimester (September to December); Spring Trimester (January to April); Summer (May to August)</i>	
Arena Rental - first day rate	900.00
Arena Rental - additional day rate	200.00
Arena Rental with lights (daily rate noted above plus hourly rate for lights)	25.00
Safety Office	
Incident report requests	3.00
Event Security	150.00
Armed Intruder Training/Active Shooter Training - 8 hour course	75.00
Interactive Use of Force Simulation Training - 4 hour course	150.00

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
School Health Science & Wellness	
Cholesterol Screening	35.00
Fitness/Movement Assessment	10.00
Stress Test	50.00
Wellness Assessment	40.00
DARI Assessment - Sport and Fitness Northwest Affiliate	20.00
DARI Assessment - Sport and Fitness Nonaffiliated	40.00
DARI Assessment - Medical	100.00
Student Teaching - Outside Boundaries	cost
Fee assessed dependent on student teaching location - fee variable based on cost to provide university supervision	
University Relations	
Photography (on-line reprint sales)	
4X6 reprint	4.99
5X7 reprint	7.99
8X10 reprint	11.99
11X14 - 13X19 reprint	22.85
16X24 reprint	30.35
24X36 reprint	69.35
5 x 7 team/reunions/camps, etc. (when purchased in quantity)	4.00
8X10 team/reunions/camps, etc. (when purchased in quantity)	5.00
<i>For print only, does not include matting or frame</i>	
Wellness Center	
Designated Wellness Fee covers clinical office visit charges, not paid by insurance; co-pays for clinic visits; counseling visits; access to health education; and promotion programming.	
There are some medical fees not covered and these can be obtained by contacting Wellness Services at 660-562-1348.	
Other Notes	
Child Development Workshops (currently none are offered)	
Continuing Education Recording Fee (if CEUs desired)	
Regional Professional Develop Center	
Varying fee covering supplies, instruction, and miscellaneous costs	cost
INTERNAL DEPARTMENTAL CHARGE-BACKS	
Athletic Facility setup/teardown	
Athletic Contests	175.00
Other events requiring tables/chairs on BB floor	225.00
Camps (rates effective Summer 2020)	
Continental Breakfast/Sack Breakfast	7.18
Breakfast	7.79
Lunch/brunch	8.94
Dinner	10.20
Sack Lunch	8.27
Copy Center - Employees	
<i>Please contact the Mail/Copy Center x1109</i>	
Copies produced at Copy Center/copy	
B & W 8.5 X 11 Copies/Prints on White Paper	0.03
Color 8.5 X 11 Copies/Prints on White Paper	0.10
Colored paper	0.035
Astro-bright paper	0.04
Cover stock	0.065
Binding	0.50
Lamination/foot	1.25

USER FEES - STUDENTS, EMPLOYEES AND UNIVERSITY AFFILIATES	FY 20-21
Acetate/Special Covers	0.50
Copies on departmental copiers/copy	
Black & White copies	0.04
Color copies	0.10
Posters	
24"	5.00
36"	6.00
42"	7.00
Sign Shop	
<i>Contact Sign Shop at extension x1183 for items available and pricing</i>	
Telephone Service (Dependent on State rates to NW)	
Local Service/month	19.88
Additional appearance of a number	19.88
Voice mail/month	3.50
Toll/minute	0.14
CenturyLink directory listing	4.01
Cell/Mobile-staff-data & voice (based on University's provider pricing)	
Transportation Department	
Vehicle Use	
<i>Charge subject to change due to changes in fuel costs</i>	
Cars/mile	0.45
Mini-van/mile	0.55
Maxi-van/mile	0.80
Bus/mile	3.75
Bus/Sitting Daily Rate (includes driver costs) - starts after first night	150.00
Shuttle Bus (handicap access.)/mile	1.00
Box-Moving Truck/mile	1.00
Driver Provided for car or vans	
Regular time/hour	17.50
Overtime/hour	25.00
Bus Internet Fee - per 1GB	10.00
Short Trip Charge (City/University Campus/Mileage Restrictions)	
Cars (less than 100 mi.)/trip or day	45.00
Mini-vans (less than 100 mi.)	55.00
Maxi-vans (less than 100 mi.)	80.00
Buses-local (city/University <=4 hours)	150.00
Driver charge for trips > 4 hours - regular time/hour (flat rate + hrly rate for hrs >4)	25.00
Driver charge for trips > 4 hours - overtime/hour (flat rate + hrly rate for hrs >4)	40.00
Buses-outside local (under 100 miles <=8 hours)	350.00
Driver charge for trips > 8 hours - regular time/hour (flat rate + hrly rate for hrs >8)	25.00
Driver charge for trips > 8 hours - overtime/hour (flat rate + hrly rate for hrs >8)	40.00
Box/Moving Truck/day	60.00
Shuttle Bus (handicap access) <100 miles per day	100.00
Cleaning fee (if bus returned in unsatisfactory condition)	50.00
Golf Cart - 4 Person - Daily Rate	50.00
Golf Cart - 4 Person - 4 hr Rental	30.00
Golf Cart - 6 Person - Daily Rate	75.00
Golf Cart - 6 Person - 4 hr Rental	40.00
Notes:	
For any fees requiring sales tax; taxes will be applied at effective State and Local rates	